

Happy New Year!

Welcome to the first quarterly newsletter of the *Transcript Evaluation Service (TES)*. This newsletter will keep you informed of all things related to TES: system upgrades, reporting enhancements, webinar and training opportunities, and more.

**Included in this Newsletter:**

- Spring 2017 Data Upload & Timelines
- Preliminary Reports vs. Final Reports
- Q1 Reporting Updates & Enhancements

**Spring 2017 Data Upload – Now Open!**

We are now accepting TES data file submissions for our Spring processing period. Spring uploads include “in-progress” student coursework for the spring semester. If you have not already notified us of your district/school intent to upload a data file this spring, please contact Michael Burton, TES Program Manager, at [michael.burton@ucop.edu](mailto:michael.burton@ucop.edu). The Spring 2017 data submission windows are below:

Option	Data Uploading begins	Deadline to complete uploads	Final reports are released by. . .**
In-Process1	January 4 <sup>th</sup>	January 20 <sup>th</sup>	Mid-February
In-Process2	January 27 <sup>st</sup>	February 13 <sup>th</sup>	Early March
In-Process3	March 1 <sup>st</sup>	March 22 <sup>nd</sup>	Mid-April

**Preliminary vs Final Reports: What’s the Difference?**

We are often asked what the difference is between preliminary and final reports. Below is an explanation of each of these reports.

**Preliminary Reports**

Preliminary reports (PR) are **generated and evaluated automatically** anytime a data file is successfully uploaded into the TES system. PR’s are **NOT** reviewed manually by a UC trained evaluator. PR accuracy is determined by: 1) the accuracy of the transcript data submitted by a school, and 2) the accuracy of the school’s A-G course list in UC’s Course Management Portal (CMP), formerly known as Doorways. There is no limit on the number of PR’s a school or district may access.

**Final Reports**

Final reports are **verified** reports and reflect final grade submissions for the evaluated term and are reviewed by UC-trained evaluators. During the verification process, evaluators identify inconsistencies and errors resulting in reporting inaccuracies and correct them resulting in highly accurate reports. Each TES school has access to one (1) final, verified report per year.

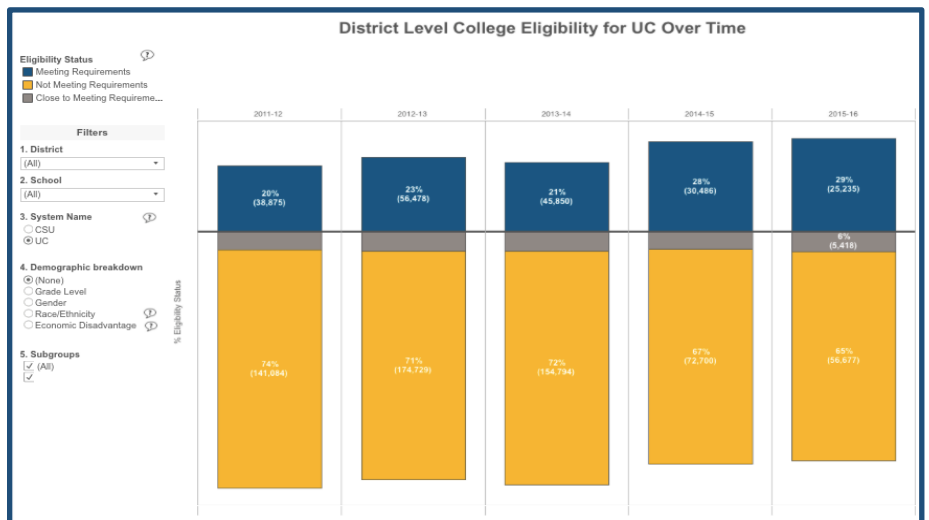
### TES Reports - Enhancements

The following enhancements to TES reports will deploy during the first quarter of 2017:

- 5 Year Historical Report (pending review)
- GPA and Subject Area Completion Status
- Validated Coursework Highlighted
- Student Report – Spanish Version

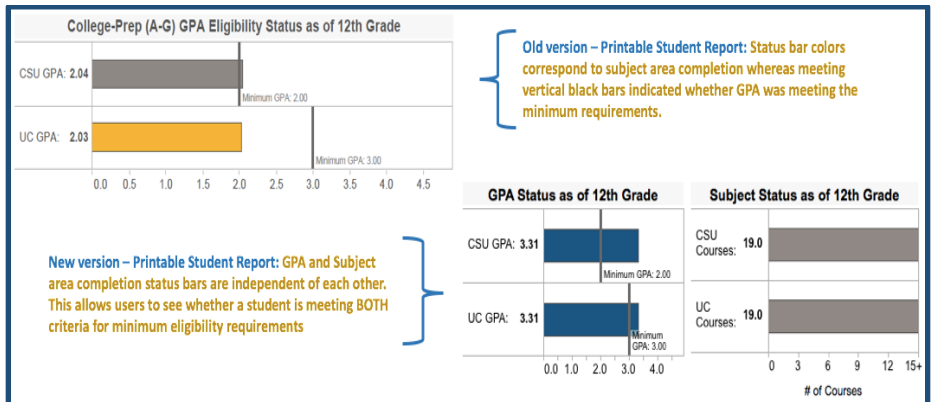
### Historical Reports

Schools and districts will be able to view up 5 years (depending on the number of years a school has submitted for evaluation) of aggregated TES data to identify trends in A-G completion for both the UC and CSU. Filters include: *grade level, gender, race/ethnicity, socioeconomic disadvantaged.*



### GPA and Subject Area Completion Status Bars

These status bars are now independent of one another making it easier to determine whether your students are on track to meeting minimum eligibility requirement for both GPA and subject area completion.



### Validated Coursework Now Highlighted

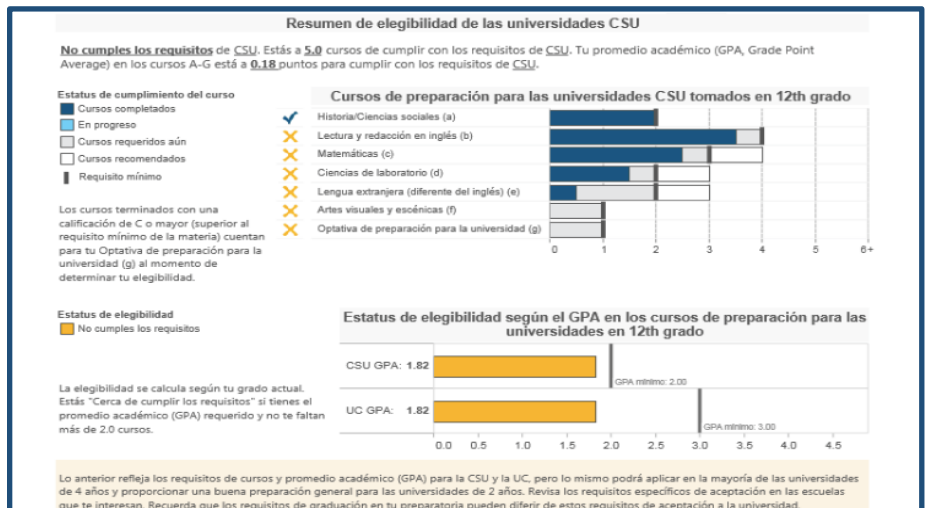
Validated student coursework is now visible in the online and student printable reports at the bottom of the student transcript record.

Lab Science (d)	9th	Biology	B	C
	10th	Chemistry	C	C
	11th	AP Biology	B-	B-
		AP Environmental Science	A-	C+
	12th	Anatomy & Physiology (H)	B	A-
		Physics (H)	B	B
Non-English Language (e)	10th	Intermediate Spanish	A	A+
Visual and Performing Arts..	11th	Art 1	A-	B

**Coursework in Algebra 1 was validated by Algebra 2.**  
**Coursework in Spanish-LOTE 1 was validated by Inter Spanish.**

### Student Report – Spanish Version

A Spanish version of the Printable Student Report is now available.



Enhancements and improvements to TES are largely a result of your feedback and suggestions. Help us continue to improve TES by letting us know what you would like to see in our reports! If you have any comments please send them to [tes@ucop.edu](mailto:tes@ucop.edu). We will respond to all comments/suggestions within one week. Thank you!

**Michael L. Burton**  
 Transcript Evaluation Service, Program Manager  
 University of California, Office of the President  
[michael.burton@ucop.edu](mailto:michael.burton@ucop.edu)